

FSEA Scholarship Minimum Requirements August 3, 2010

A. FSEA State Board of Directors Responsibilities

1. Verify financial requirements for an FSEA Chapter to qualify for participation in scholarship award activities.
2. Confirm the FSEA Chapter selections of the educational institutions which are located in the geographical area of the FSEA Chapter.
3. Monitor proposed scholarship awards program by FSEA Chapters.

B. FSEA Chapter Organization

1. Current FSEA Chapter President-Elect shall chair the FSEA Chapter scholarship committee.
2. At least one (1) FSEA Chapter past president shall serve on the scholarship committee. If no living past president is available or willing to serve, a current Chapter BOD member shall be appointed to serve on the scholarship committee.
3. FSEA Chapter BOD shall make additional appointments as needed for a minimum of three (3) active scholarship committee members.

C. FSEA Chapter Responsibilities

1. Select qualifying educational institutions located in the geographical area of the Chapter and submit to FSEA State BOD for confirmation.
2. Initiate and administer scholarship award activities to recipients enrolled in the qualifying educational institutions confirmed to that Chapter by FSEA State BOD.
3. Identify a structural engineering faculty member and/or administrative person in each qualified educational institution for communication on scholarship matters.
4. Define number of potential scholarships, frequency of each award, and financial amount of each scholarship award.
5. Include financial requirements for scholarship awards, including revenue projections, in each annual FSEA Chapter budget.
6. Establish procedures for formal award of scholarships, including recognition of award recipient and faculty advisor, at a Chapter meeting.

D. Qualifying Educational Institutions

1. Universities, accredited by ABET - EAC, with main campus located in Florida offering a Bachelor of Science degree in either Civil Engineering or Architectural Engineering, with specialty area including Structural Engineering.
2. Structural engineering faculty member and/or administrative person in each qualifying educational institution shall be identified to serve as liaison for communication with FSEA Chapter officers regarding FSEA scholarship academic matters.
3. Structural engineering faculty member and/or administrative person or office in each qualifying educational institution shall be identified to submit results of selection process.

E. Selection Process for Prospective Recipients

1. Responsibility for identifying and ranking prospective scholarship recipients, based on established FSEA criteria, shall reside solely within the engineering department of each qualifying educational institution.
2. FSEA State or Chapter officers shall take no actions to select prospective scholarship recipients from any proposed list of candidates.
3. FSEA Chapter shall award the scholarship(s) to the selected recipient(s), as submitted to FSEA by each qualifying educational institution, based on previously defined number and amount of scholarship awards.

F. Scholarship Funding Sources

1. Funding for scholarships shall be generated from within cash resources and recurring activities of each FSEA Chapter, without any financial support from FSEA State.

Prospective Recipients Selection Requirements

A. Qualifications for Prospective Recipients

1. Collegiate junior, senior or graduate student, attending full-time at a qualifying educational institution while pursuing a degree with a structural engineering emphasis.
2. U.S. citizen or legal alien with verifiable documentation.
3. Florida residency for a minimum of two (2) years before date of application.
4. Minimum GPA of 2.5 cumulative, 3.0 in engineering department courses, based on a 4.0 academic scale.

B. Selection Parameters for Prospective Recipients

1. Cumulative GPA.
2. GPA in engineering department courses.
3. Essay of 500 to 1000 words in English, describing educational background and goals for career in structural engineering profession.
4. Faculty letter of recommendation from a faculty member who regularly teaches courses in structural engineering.
5. Optional letter of recommendation from an employer in the field of structural engineering, describing tasks accomplished under their employ.
6. Volunteer service letter of recommendation from a community service agency, student organization, student chapter of an engineering professional organization, or religious institution; describing volunteer services rendered.

End of FSEA Scholarship Minimum Requirements